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NEOPA Conference- April 1997

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NEBRASKA EDUCATIONAL OFFICE PROFESSIONALS ASSOCIATION

"Cultivating Tools for Growth and Renewal"

Annual Spring Conference

Saturday, April 5, 1997

UNO's Peter Kiewit Conference Center

1313 Farnam Street

Omaha, Nebraska

Host: UNO Educational Office Professionals Association

- | | |
|---------------------------|--|
| 7:30am | Past presidents meeting, <i>PKCC 103</i> |
| 8:15am | Registration - Coffee & rolls, 1st Floor Lobby |
| 8:45-9:00am | Introductions & Welcome, <i>PKCC 102A</i> - Shirley Fey, UNO-EOPA president - John Farr, Vice Chancellor Academic Affairs |
| 9:00-10:00am | "Shift Happens: Tools for The Transition," Mary Kay Mueller, president & founder, INsight, INC., <i>PKCC 102A</i> . |
| 10:00-10:15am | Break, <i>Lobby</i> |
| 10:15-11:00am | Or "Can I?" zation, Julie Stoner, admissions counselor, UNO Admissions, <i>PKCC 102A</i> . |
| 11:00-12:00noon | Business Meeting, <i>PKCC 102A</i> |
| 12:00-1:15pm | Lunch and installation of new officers, <i>PKCC 100</i> |
| 1:15-1:30pm | Break, <i>Lobby</i> |
| 1:30-2:15pm | "Your Self-esteem and Its Impact on Your Personal and Professional Life," Mary Bruning, Dean, College of Continuing Studies, UNO, <i>PKCC 100</i> . |
| 2:15-2:30pm | Break, <i>Lobby</i> |
| 2:30-3:20pm | "Your Professional Style and Image," Tia Harrison, Coordinator, Media Relations, University Relations, UNO, <i>PKCC 102A</i> . |
| Dismissal & doorprizes | |